

LAUC-Irvine Chair's Annual Report

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Submitted: August 18, 2016

LAUC-I welcomed four new members. We revised the LAUC-I Bylaws. We reinstated regular meetings with the University Librarian. We held two meetings focused on LAUC-I representatives on UCI Senate Councils and Committees. LAUC-I appointed a representative to the Libraries' Strategic Planning Task Force and members participated in a number of strategic planning activities. We also held one meeting devoted to a discussion about whether LAUC's Position Papers 1-4 should remain on the LAUC website. Another meeting focused entirely on the proposed revised Academic Personnel Manual Section (APM) 360, Librarian Series, and Section 210-4.

1. Office/LAUC-I Executive Board Members:

Chair: Cynthia Johnson

Vice-Chair/Chair-Elect: Colby Riggs

Secretary: Jharina Pascual

Immediate Past-Chair: Keith Powell

Member-at-Large: Christina Woo

Standing Committee Chairs: Becky Imamoto (LRC), Scott Stone (PC), Shu Liu (PDC)

2. Standing Charge:

- a. Represent LAUC-I in its communications with the University Librarian and library administration, and the campus administration and community.
- b. Determine the will of the membership and act in accordance with that will.
- c. Expedite LAUC-I business in a manner consistent with the best interests of the membership.
- d. Bring to the attention of the membership and the Executive Board any matters which require a LAUC-I response or which may be of concern to LAUC-I.
- e. Report to the membership regularly.
- f. Preside over meetings of the membership and of the Executive Board.
- g. Create ad hoc committees upon the advice and consent of the Executive Board.
- h. Participate in a non-voting capacity in the deliberations of any committee, except the Library Review Committee, the Nominating- Elections Committee or other committees as may be specified. Any committee may invite the Chair to attend any of its meetings.

- i. Provide annual charges to the LAUC-I standing committees by October 1st.
- j. Prepares and distributes agendas for the Executive Board and General Membership meetings with the advice of the Executive Board.
- k. Nominate or appoint LAUC-I representatives to LAUC Committees, with the advice and consent of the Executive Board.
- l. Serve as a member of the Executive Board of LAUC and report back to LAUC-I on all Executive Board decisions and deliberations and perform the duties specified in the LAUC Bylaws Article VI, Section 3.b.1) a) and b).
- m. Serve as a delegate to the statewide Assembly of LAUC.
- n. Designate alternate delegates to the LAUC Assemblies from the LAUC-I Executive Board in the event that the regular delegates cannot attend.
- o. Prepare an annual report of the activities of LAUC-I to be presented to the members prior to 31 August each year.
- p. Serve as liaison with the library staff organizations and/or other staff groups.

3. Key Accomplishments:

Librarian Review Committee

- Reviewed 5 files for permanent appointment and 1 file for temporary appointment.
- Reviewed 15 cases for academic review.
- Was the first LRC to use WebFiles for academic review files and the first to use Skype

Program Committee

- Tour of the Vietnamese Focus exhibit at the Old Orange County Courthouse on
- Lunch with Prof. Anthony Reese (UCI Law School)
- Lunch with Prof. Kelli Sharp (UCI Department of Dance)
- Half-day workshop: EXPERI(M)ENT(I)AL: Developing Process-oriented, User-focused Methodologies in the Library

Research and Professional Development Committee

- Reviewed grant applications submitted by UCI librarians, including 4 presentation grant proposals, 1 mini grant proposal, and 1 research grant proposal during two grant calls
- 4 presentation grants and 1 mini grant were awarded by LAUC to UCI Librarians

Ad Hoc Committee(s)

- N/A

LAUC-I Budget

- N/A

Academic Senate Representatives

- See individual reports.

LAUC Related Business

- N/A

4. Recommendations for the Coming Year:

- Continue devoting time for LAUC-I Senate representatives to discuss the issues they learn about in the council and committee meetings they attend.
- Work with Libraries' HR to sponsor a session about librarian recruitments.